



FIFTH WARD ENRICHMENT PROGRAM, INC.

4014 Market, Suite K 1(5 • Houston, Texas 77020 • Phone (713) 229-8353 • Fax (713) 229-8311

Website: www.fwepinc.org E-Mail fwep@fwepinc.org

PLEASE PRINT ALL
INFORMATION REQUESTED
EXCEPT SIGNATURE

APPLICATION FOR EMPLOYMENT

PLEASE COMPLETE PAGES 1-5.

DATE _____

Name _____
Last First Middle Maiden

Present address _____
N umber Str eet C ity State Zip

How long _____ Social Security No. _____ - _____ - _____

Date of Birth: _____ Telephone # _____

If under 18, please list age _____

Position applied for (1) _____
and salary desired (2) _____
(Be specific)

How many hours can you work weekly? _____ Can you work nights and weekends? _____

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

When available for work? _____

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NUMBER OF YEARS COMPLETED	MAJOR & DEGREE
High School				
College				
Bus. or Trade School				
Professional School				

HAVE YOU EVER BEEN CONVICTED OF A FELONY? No Yes

If yes, please explain. _____

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MILIT	ARY	
HAVE YOU EVER BEEN IN THE ARMED FORCES? <input type="checkbox"/> Yes <input type="checkbox"/> No		
ARE YOU NOW A MEMBER OF THE NATIONAL GUARD? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Specialty _____ Date Entered _____ Discharge Date _____		

Work Experience Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of employer Address City, State, Zip Code Phone number	Name of last supervisor	Employment dates	Pay or salary
	Fro	m To	Start Final
Your last job title			
Reason for leaving (be specific)			
List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.			

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May we contact your present employer? Yes No

Did you complete this application yourself Yes No

If not, who did? _____

AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)

I certify that all the information on this application is accurate and complete to the best of my knowledge and understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.

I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with Fifth Ward Enrichment Program, Inc. creates an actual or implied contract of employment. I understand that, if I accept employment with Fifth Ward Enrichment Program, Inc. it will be on an at-will basis. This means that either Fifth Ward Enrichment Program, Inc. or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

I agree to submit to drug and alcohol testing, if requested by Fifth Ward Enrichment Program, Inc. I release Fifth Ward Enrichment Program, Inc., and its employees, plus other persons or companies, from any and all liability arising out of or related in any way to such testing.

I authorize Fifth Ward Enrichment Program, Inc. to investigate information concerning my education, employment experiences and all other aspects of my background relevant to my proposed employment. I release Fifth Ward Enrichment Program, Inc. and its employees from all liability arising from such investigation.

Signature of applicant _____ **Date:** _____

Fifth Ward Enrichment Program is an equal employment opportunity employer that is seeking qualified female and male applicants. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, sexual orientation, national origin, citizenship, age or disability. We assure you that your opportunity for employment with Fifth Ward Enrichment Program, Inc. depends solely on your qualifications.



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CRIMINAL BACKGROUND HISTORY SCREENING

CONSENT FOR CRIMINAL BACKGROUND HISTORY CHECK

Each staff member or volunteer to be screened must sign an authorization form, giving approval for the Agency and VOLUNTEER HOUSTON to perform the criminal background search.

I _____ give my permission to obtain information relating to my criminal history record through VOLUNTEER HOUSTON. The criminal history record received from the Texas Department of Public Safety may include arrest and conviction data as well as plea bargains and deferred adjudication.

- I understand this information will be used, in part, to determine my eligibility for an employment/volunteer position with this organization.
- I also understand that as long as I remain an employee or volunteer here, the criminal history records check may be repeated at any time.
- I understand that I WILL have an opportunity to review the criminal history and an APPEALS procedure is available for clarification if I dispute the record received from TDPS.

APPLICANT'S SIGNATURE

DATE

PRINTED NAME

Fifth Ward Enrichment Program, Inc. is designed to empower boys to become responsible men and productive members of their families and community.

